

claim form long stay* tenancies

- If the property damage or theft will exceed \$2000, you must call Terri Scheer Insurance Pty Ltd as we may need to appoint a loss adjuster^.
- All malicious damage and theft claims must be reported to the police^.

^Failure to follow these guidelines may result in your claim being reduced or declined.

*Long stay tenancies are those which are governed by the Residential Tenancies Act in your state or territory.

Real Estate Agent:
 Phone: Facsimile No: Email:
 Landlord Name:
 Landlord phone: Landlord email:
 Address of Property where loss or damage occurred:
 Details of other insurances on the property:
 Tax Status: Registered Business YES NO ABN: Taxable %: %

Tenancy Details

Full name of defaulting tenant:
 Forwarding Address or further information for defaulting tenant:
 Lease term from: to:
 Date Tenant moved in: Date Tenant moved out:
 Did the tenant give any notice to leave the property:- NO YES When:
 Was tenant evicted by court order:- NO YES When:
 Date rent paid up to (excluding bond):
 Has the property been relet: YES NO If NO, why: If YES, what date:

Loss of Rent Claims

Bond \$	(A)	Weekly Rent is:	\$
Allowable Bond Deductions (Please ensure invoices are attached)			
.....			\$
.....			\$
.....			\$
.....			\$
.....			\$
.....			\$
Total Deductions			\$ (B)

NOTE: Re-letting expenses which exceed the bond amount are not payable under insurance.

LOSS OF RENT from	to	Days in total	<input type="text"/>	\$
Less BOND CREDIT (A - B)				\$
Equals SUBTOTAL				\$
MAXIMUM amount payable (per policy limit)				\$

