

claim form

landlord preferred policy

- If the property damage or theft will exceed \$2000, you must call Terri Scheer Insurance Pty Ltd. We may then appoint a loss adjuster*.
- All malicious damage and theft claims must be reported to the police*.
*Failure to follow these guidelines may result in your claim being reduced or declined.

Real Estate Agent:

Telephone No.: Facsimile No.:

Full name of Landlord:

Address of Property where loss or damage occurred:

Details of other insurances on the property:

Tax Status: Registered Business YES NO ABN: Taxable %:%

Tenancy Details

Full name of defaulting tenant:

Forwarding Address or further information for defaulting tenant:

Lease Term from: to:

Date Tenant moved in: Date Tenant moved out:

Did the tenant give any notice to leave the property:- NO YES When:

Was tenant evicted by court order:- NO YES When:

Date rent paid up to (excluding bond):

Has the property been relet: YES NO If NO, why: If YES, what date:

Loss of Rent Claims

Bond \$	Weekly Rent is: \$.....
Allowable Bond Deductions (Please ensure invoices are attached)	
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
.....	\$.....
Total Deductions	\$.....

NOTE: You cannot claim for additional reletting expenses if they exceed the bond, you can only claim for outstanding rent.

LOSS OF RENT fromto.....Days <input type="text"/>	\$.....
Less BOND CREDIT (bond less total deductions)	\$.....
Equals SUBTOTAL	\$.....
MAXIMUM amount claimable (per policy limit)	\$.....

